



God's Word Life for All

THE BIBLE SOCIETY OF UGANDA

FINANCE MANAGER JOB ADVERT

The Bible Society of Uganda is a registered Christian Non-governmental organization, which serves Churches and the general public by making the Holy Scriptures available in languages that people understand best at an affordable price. The Bible Society Uganda (BSU) works in partnership with Churches to help people engage meaningfully with the Holy Scriptures.

Our Vision "A people fully qualified and equipped by the **Word of God** to do every kind of good deed".

Our Mission "To provide affordable Holy Scriptures in languages and media that communicate effectively to the people".

Due to the need to fill the gap in in the office of Finance Manager for The Bible Society of Uganda, we are now seeking for a qualified and passionate individual with outstanding Finance & Accounting qualifications, experience and skills. The ideal candidate will provide leadership to our finance team, ensure that our finance department operations and initiatives are effective, efficient and aligned to the overall strategic plan. The successful candidate must also be willing to share in our vision, mission and to join the team provided he or she meets the following requirements / guidelines: -

Job Title	Finance Manager
Reports to	General Secretary / CEO
Job purpose	Responsible for working with senior management to develop financial strategies for the organization, to supervise the organization's accounting operations and assets of the organization with the aim of providing financial information to the stakeholders thus enabling them make sound decisions for the organization.
Essential qualification requirements	• Bachelors degree in Accounting or Finance or related field is required. A Masters' degree or a relevant MBA is added advantage. • Full qualification of CPA or ACCA • Must be a Christian, able to stand above denominational diversities.

	• Experience of at least 5 years in financial management and audit experience. • Accounting principles and practices, the financial markets, banking, and the analysis and reporting of financial data. • Knowledge of business and management principles involved in strategic planning, resource allocation, and human resources. • Knowledge of the national laws and government regulations pertaining to the activities of the organization. • Ability to juggle multiple tasks and divide your time between work and study. • Meticulous attention to detail. • Engage in active learning to acquire new information for better decision making • Strong IT skills and ability to use different ERP systems. • Excellent interpersonal and communication skills, including good presentation and report writing skills. • High level of self-motivation, determination, and confidence in your abilities. • Engage in active learning to acquire new information for better decision making
Key Responsibilities:	• Supervise the operations in the department and designing structures and processes that can assist the team in achieving the goals of the department. • Preparation and implementation of the yearly organization Budget and cash flows. • Assist in the determination of Scripture pricing in relation to features offered and competitor pricing. • Manage the organization's investments and make recommendations • Maintain relationships between the organization and its clients both customers and suppliers. • To oversee maintenance of the organization's property. • Respond to queries for scriptures and financial management of the organization.

	• Ensure that the organization meets its financial obligations both current and future in relation to its activities and inventory. • Make financial reports of the different projects within the organization • Ensure that the financial statements are prepared and are accurate and reflect the activities of the organization in a given period • Preparation of financial documents for presentation to the finance committee, with interpretations of the finances of the organization and recommendations thereof. • Assist in formulating plans for the strategic direction of the organization. • To oversee credit extensions to customers • Assist in formulation of policies to enable cost cutting techniques and value for money activities.
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The closing date for all applications will be Thursday 30th October 2025 by 05:00 pm.

BSU is committed to the principles of workplace diversity. Only duly qualified people are encouraged to apply. Only shortlisted candidates shall be contacted for interviews within two weeks after the deadline.

Interested candidates with relevant experience can use the email info@biblesociety-uganda.org or hand deliver their applications together with a detailed CV, 3 references, a recommendation letter from a key Church Leader of your local Church and copies of academic documents to:

**The General Secretary
The Bible Society of Uganda
Plot 38 Bombo Road, P.O Box 3621,
Kampala-Uganda**